Embassy of Italy in Tehran
Document Checklist for Study Visa - University Enrollment

1. Application Form (D) completely filled and signed.
2. Two recent photographs (not photoshopped) 35x40 mm with white background, <u>NOT</u> attached to the forms.
3. Confirmation of pre-admission to the chosen course via the Universitaly portal.
4. University admission letter accompanied by Form A completed and signed.
5. Original of the Italian translation of the identity card (*shenasnameh*) and copy of the complete Italian translation legalized by the Ministry of Foreign Affairs and the Ministry of Justice.
   a. The original identity document must be shown to the operator at the counter when submitting the visa application
6. Original and a copy of the first page of the passport (A4 size). The minimum passport validity should be 3 months after the visa date of expiry, with at least two unused passport pages.
7. Accommodation availability: hotel reservation in the University City, in the name of the applicant (at least for 10 days of stay), or rental contract already signed, or guarantee of availability of accommodation in the university residence, or declaration of hospitality. In this last case, also provide an invitation letter (form used for a tourist visa) and a copy of the inviting person's documents (identity card / passport, valid residence permit. If the inviting party declares to host the visa applicant at their home, it is necessary to provide documents relating to the inviting party's place of residence (rental contract and registration receipt) – this request does not apply to Italian / EU citizens.
8. Language certification (these documents are valid for 2 years): Copy of the certificate attesting language proficiency at a level no lower than B2:
   a. For courses in English, certified with at least the minimum marks indicated:
      IELTS – 6; TOEFL – 78; FCE – 169
   b. For courses in Italian, at least level B2 of the certifications recognized by the MUR for the purpose of obtaining the "Italian Quality Certification" (CLIQ) - CELI, CILS, Roma Tre and Dante Alighieri.

9. For Three-year Bachelor and single-cycle degree courses:
   a. Original of the Italian translation of the final secondary school diploma, obtained with at least 12 years of schooling and four-year report, legalized by the Ministry of Foreign Affairs and the Ministry of Justice.
   b. Original of the Italian or English translation of the degrees prior to the last graduation degree. These documents do not need to be legalized.
   c. The original certificates must be shown to the operator at the counter when submitting the visa application.

10. For Master's degree and level II diploma courses:
    a. Original of the Italian translation of the Bachelor degree and four-year report, legalized by the Ministry of Foreign Affairs and the Ministry of Justice.
    b. Original of the Italian or English translation of the degrees prior to the last graduation degree. These documents do not need to be legalized.
    c. The original certificates must be shown to the operator at the counter when submitting the visa application.
11. Proof of possession of the minimum economic requirements for the intended stay, equal to 467.65 Euros per month, for each month of the academic year. Adequate economic means of support can be also proved through a bank guarantee, of the same amount and duration, signed in Italy by the inviting party.

12. Bank statement for the last 6 months in English. The issue date of the bank statement must not be earlier than one week from the date of submission of the visa application.

    a. If the account of a parent or spouse is presented, the following must be attached: shenasnameh and document certifying the relation of the family member (translated into Italian and legalized by the Ministry of Foreign Affairs and the Ministry of Justice), employment contract or documentation certifying the work position, social insurance, declaration of income (translated into Italian /English).
    b. The original identity documents must be shown to the operator at the counter when submitting the visa application.

13. Copy of health insurance for medical treatment and hospital stays.
14. Copy of the airline ticket in the applicant's name. The outward flight booking must be consistent with the start of the course of study

For applicants of Afghan nationality

Given the impossibility of recognizing documents or certifications produced by the Afghan authorities, in the case of identity documents it is necessary to provide documentation produced by the Afghan diplomatic-consular representations in Italy or in Iran (in the latter case the documentation must be legalized by the competent Iranian authorities).

Declaration by the visa applicant

The absence of one or more documents required in this checklist may result in the rejection of the application. The validation of the pre-enrolment application for a course of study and the related documentation produced by the institutions of higher education in Italy, as well as the presentation of a complete file with all the required documentation, do not guarantee the issuing of the visa; the final decision is exclusive competence of the Embassy. The Italian Embassy reserves the right to summon applicants for a consular interview. Pursuant to the articles. 331 and 332 of the Italian CPP, in the case of presentation of false documentation, a complaint will be filed with the Italian judicial authority and a report will be made to the Schengen partner countries.

NOTE: Documents other than those specified in the checklist will not be accepted.

Applicant signature   Date

Ambasciata d'Italia a Teheran

ACADEMIC YEAR/ANNO ACCADEMICO………….
CANDIDATE INFORMATION/DATI DEL CANDIDATO

SURNAME/COGNOME:……………………………………………………….

NAME/NOME:…………………………………………………………

GENDER/SESSO: Male / Female

FATHER'S NAME/PATERNITA':…………………………………………………

DATE OF BIRTH/DATA DI NASCITA:…………………………………………………

PLACE OF BIRTH/LUOGO DI NASCITA:………………………………………….

MARITAL STATUS/STATO CIVILE:……………………………………………….

NAME AND SURNAME OF SPOUSE/NOME E COGNOME DEL

CONIUGE:……………………………………………………………………………………

ADDRESS IN IRAN/INDIRIZZO IN IRAN: ………………………………………….………

……………………………………………………………… TEL 1 (Mobile)/(CELL):…………………………………

TEL 2 (Home)/(CASA): …………………………………….

TEL 3 (Parents)/(GENITORI): …………………………

DEGREE TITLE OBTAINED/TITOLO DI STUDIO CONSEGUITO:
………………………………………………………………………………

DATE OF GRADUATION/DATA CONSEGUIMENTO TITOLO DI STUDIO:
………………………………………………………………………………

REPORTED GPA/VOTO FINALE DEL TITOLO CONSEGUITO:
………………………………………………………………………………………………………

CHOSEN UNIVERSITY COURSE/CORSO DI LAUREA PRESCELTO:
…………………………………………………………………………………………….

CHOSEN UNIVERSITY (CITY)/UNIVERSITA' PRESCELTA (CITTA'):
………………………………………………………………………………………..

EMAIL:………………………………………………………………………………………………………

DATE/DATA:……………………………   SIGNATURE/FIRMA ………………..